

**CHARTIERS TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
TUESDAY, JANUARY 6, 2025**

CALL TO ORDER:

PLEDGE OF ALLEGIANCE

ELECTION OF OFFICERS FOR 2025

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Harlan Shober as Chairman. Mr. Shober abstained from the motion. The motion carried 2-1.

A motion was made by Mr. Wise and seconded by Mr. Shober to appoint Bronwyn Kolovich to Vice Chair. Mrs. Kolovich abstained from the motion. The motion carried 2-1.

A motion was made by Mr. Shober and seconded by Mrs. Kolovich to appoint Frank Wise as Secretary. Mr. Wise abstained from the motion. The motion carried 2-1.

APPOINTMENT OF SALARIED POSITIONS

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Jodi L. Noble to the position of Township Manager. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Jennifer J. Slagle to the position of Director of Engineering and Planning. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Judith Taylor to the Position of Township Treasurer. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Edward Jeffries to the position of Public Works Director. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Steven Horvath to the Position of Chief of the Chartiers Township Police Department. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Jamie Rozzo to the position of Administrative Assistant to the Manager. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Janice Stiff to the position of Sewer Clerk/Community Development Administrator. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to establish certain offices and classifications of employment, the salaries or compensation and certain benefits for the same and adopt resolution R-1-2025 accordingly. All Supervisors voted yes. The motion carried 3-0.

ESTABLISH BONDS FOR POSITIONS REQUIRING BONDING

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to establish the bond for Treasurer-\$1,000,000. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to establish the bond for Township manager/assistant treasurer bond at \$250,000. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to set bond for the sewer clerk at \$200,000. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to set elected tax collector bond at \$325,000. The amount of bond is set at 30% of the total estimated collections. All Supervisors voted yes. The motion carried 3-0.

OTHER SECRETARIAL APPOINTMENTS

A motion was made by Mr. wise and seconded by Mrs. Kolovich to make the following secretarial appointments:

TOWNSHIP BOARD OF SUPERVISORS – JAMIE ROZZO

ZONING HEARING BOARD – JANICE STIFT

PLANNING COMMISSION – JANICE STIFT

All Supervisors voted yes. The motion carried 3-0.

PROFESSIONAL SERVICES

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Liekar and Liekar as Township Solicitor. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Gateway Engineers as the Township Engineer. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Harshman CE Group as Alternate Township Engineer. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Thomas Lonich as the Zoning Hearing Board Legal Counsel. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to name Robert Simonin Agency of Canonsburg as Insurance Broker of Record. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Harshman CE Group as the Township Building Code Officials. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Municipal Consulting Services as Alternate Building Code Officials. All Supervisors voted yes. The motion carried 3-0.

OTHER APPOINTMENTS

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Jodi L Noble to the position of Township Assistant Treasurer. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Jodi L Noble to the position of Township Assistant Treasurer. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint David Richards as Emergency Management Coordinator. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mr. Wise to approve Richard Metzler as Deputy Emergency Management Coordinator. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Jamie Rozzo as the Miscellaneous Fee Collector for the Township. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Joseph Rozsas as Street Light / Hydrant Assessment Collector. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Janice Stiff as Township Census Clerk. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Fred Simpson as Fire Marshall. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Jodi L. Noble as the Delegate to the Washington County Sewage Council. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Jodi L. Noble as the Delegate to the Washington County Tax Collection Committee. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Harlan Shoher as the Alternate Delegate to the Washington County Tax Collection Committee.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Sara Kunselman-Meddings to the Chartiers Township Planning Commission for a period of Four (4) years, until the first Monday in January 2029. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint James Amato to the Chartiers Township Zoning Hearing Board for a period of Five (5) years until the first Monday in January 2030. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to TABLE the remaining/following appointments shown below, as they do not have volunteers for these positions at this time.

MOTION TO APPOINT THE PARKS AND RECREATION BOARD, RECREATION COMMITTEE, FOR A TWO (2) YEAR TERM, TO FILL THE UNEXPIRED TERM OF HELAINA TEAHAN UNTIL THE FIRST MONDAY IN JANUARY 2027.

Motion _____ Second _____
Vote: Kolovich _____ Shoher _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT _____ TO THE PARKS AND RECREATION BOARD, RECREATION COMMITTEE, FOR A FIVE (5) YEAR TERM, UNTIL THE FIRST MONDAY IN JANUARY 2030.

Motion _____ Second _____
Vote: Kolovich _____ Shoher _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT _____ TO THE FRIENDS OF THE PARK BOARD TO FOR A ONE (1) YEAR TERM TO FILL THE UNEXPIRED TERM OF BEVERLY SMALL UNTIL THE FIRST MONDAY IN JANUARY 2026.

Motion _____ Second _____
Vote: Kolovich _____ Shober _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT _____ TO THE FRIENDS OF THE PARK BOARD TO FOR A THREE (3) YEAR TERM UNTIL THE FIRST MONDAY IN JANUARY 2028.

Motion _____ Second _____
Vote: Kolovich _____ Shober _____ Wise: _____
Motion Carried _____

MOTION TO APPOINT _____ TO THE FRIENDS OF THE PARK BOARD TO FOR A THREE (3) YEAR TERM UNTIL THE FIRST MONDAY IN JANUARY 2028.

Motion _____ Second _____
Vote: Kolovich _____ Shober _____ Wise: _____
Motion Carried _____

All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Fred Rockage to the Vacancy Board. All Supervisors voted yes. The motion carried 3-0.

BANK ACCOUNTS

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to designate Washington Financial as the Township Depository. All Supervisors voted yes. The motion carried 3-0.

SUPERVISORS MEETINGS

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to establish Supervisors Regular Monthly Meetings-Second Tuesday and Fourth Tuesday of the month at 5:00 PM. All Supervisors voted yes. The motion carried 3-0.

PAYING BILLS

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to establish payment procedure for Township Invoices. Waive Reading, payable at any regular or special meeting, post on bulletin board by Treasurer prior to meeting. All Supervisors voted yes. The motion carried 3-0.

REPORTS

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to have the following complete regular reports of their activities; police officers, public works department employees, planner and building and maintenance. All Supervisors voted yes. The motion carried 3-0.

STATE CONVENTION

A motion was made by Mr. Shober and seconded by Mrs. Kolovich to appoint Frank Wise as PSATS Convention Voting Delegate. All Supervisors voted yes. The motion carried 3-0.

FEEES

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to establish various fees, costs, charges and expenses Pursuant to the Ordinances of the Township of Chartiers and Adopt Resolution R-2-2025 accordingly. All Supervisors voted yes. The motion carried 3-0.

ADJOURNMENT TO REGULAR MEETING: 5:11 PM

Jamie Rozzo – Recording Secretary

Secretary, Frank Wise Jr